

Transfer Posting of a material to another material

Use

This transaction is use to transfer contents (stock) of a material to another material with the same characteristics and with the same base unit of measure.

Procedure

1. Access the transaction using the following navigation option:

SAP Graphical User Interface (SAP GUI)

SAP menu	<i>Logistics → Materials Management → Inventory Management → Goods Movement → MIGO</i>
Transaction code	<i>MIGO</i>


2. In the **MIGO screen**, choose **A08 Transfer Posting** and **R10 Other**.



3. Make sure that the movement type at the rightmost part of the screen is **TF tfr ps.mat.to mat 309**. If not, type 309 in the field, the press **Enter**.



4. In the **General Tab Area**, make the following entries:



Field name	User action and values	Comment
<i>Document Date</i>	Input is Required	The date on which the original document was issued
<i>Posting Date</i>	Input is Required	The date on which is used when entering the document in Financial Accounting or Controlling
<i>Material Slip</i>	Input is Required	Here you can enter an external reference number. This information is stored in the document header
<i>Doc. Header Text</i>	Input is Required	Text contains explanations or notes which apply to the document as a whole, that is, not only for certain line items.
	3 Collective Slip	Print Active/Inactive

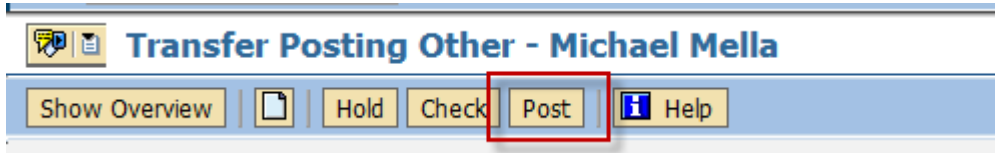
5. In the **Transfer Posting Area**, choose **Transfer Posting** Tab and make the following entries:

Field name	User action and values	Comment
From		
Material	Value is required.	Issuing Material
Plant	Value is required.	Issuing Plant
Stor. Loc.	Value is required.	Issuing Storage Location
Batch	Value is required.	Issuing Batch
Dest		
Material	Value is required.	Receiving Material
Stor. Loc.	Value is required.	Receiving Storage Location
Batch	Value is required.	Receiving Batch
Unit of Entry	Value is required.	Quantity to be transferred

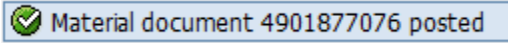
6. Tick Item OK check box.

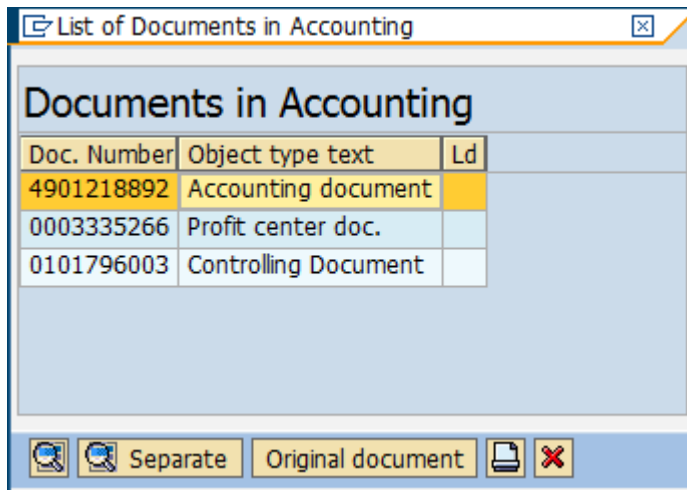
7. Hit **Check** button.

8. A dialog box appears containing system messages. Confirm warning messages by clicking the *Enter* key on your keyboard. An error message will prevent you from posting the document.
9. Click **Post**  icon or **Post**  button to save the transaction.



Result

1. The Unrestricted stock (quantity) of the issuing material will be decreased and will be moved to the receiving material.
2. A material document is created.

3. Accounting documents are created.



The screenshot shows the 'List of Documents in Accounting' window. The title bar reads 'List of Documents in Accounting'. The main content area is titled 'Documents in Accounting' and contains a table with the following data:

Doc. Number	Object type text	Ld
4901218892	Accounting document	
0003335266	Profit center doc.	
0101796003	Controlling Document	

At the bottom of the window, there are buttons for 'Separate', 'Original document', a document icon, and a close button (X).